

FAQ: BCWH MATERNITY AMBULATORY PROGRAM (MAP) RESEARCH PARTICIPATION OPPORTUNITIES FORM (RPOF)

What is the Research Participation Opportunities Form?

- The Research Ethics Board (REB) requires that research within a clinical setting, such as MAP, be introduced to patients by someone within their circle of care; the use of the RPOF satisfies this requirement.
- The RPOF lists research studies approved (via the [Institutional Approval Process](#)) to recruit in MAP and is intended to be used by studies that are: broad in eligibility criteria, do not require a pre-screen and are not limited to a specific population.

How will the Research Participation Opportunities Form assist with recruitment for my study?

- It gives patients and/or their family members the opportunity to learn about existing research opportunities within MAP they may be eligible to participate in.
- If interested, patients select which studies they want to learn more about.
- If your study is selected you will be able to contact those interested via a follow-up phone call, email or by sending recruitment materials via mail.
- It is your responsibility to contact them within a timely manner and once you have done so to destroy the form.
- It is your responsibility to obtain REB approval for the text that will be included on the form; see guidelines for text [here](#).

How will the Research Participation Opportunities Form process work?

- The form will be given to all patients who check in with a MAP clerk.
- If interested, patients complete the form and insert it into the "Research Box" at Desk 4 in MAP.
- Studies recruiting only in the Ultrasound department; clerk in Ultrasound will hand out the form to patients. Due to differing operating hours in Ultrasound, before 8am & after 4:30pm (when desk 4 is closed), the Ultrasound clerk will collect the forms, and give them to the MAP program assistant.
- At the end of each day, the MAP program assistant will collect the forms from the box and file them according to studies. If multiple studies are selected, it will be photocopied and put into each folder for the studies the patient has selected.

- REB approved study brochures or postcards (max 4" x 6") may be displayed at Desk 4. The research team is responsible for providing printed copies to the MAP program assistant and for removing them once recruitment is complete.

What are the guidelines for text content?

- The RPOF is meant to be a brief introduction about your study.
- The study description should include information on: study objective, participation involvement (e.g., questionnaires, follow-ups, biological samples) and the potential outcome/benefit for participation.
- Remember to use lay language and the text guidelines below. Please note that your study text will be cut-off if the exact character and line limits are not followed.

Characters (with spaces = 319, **Font type:** Calibri (Body), **Size** = 11.

E.g. Maternal Microbiome Legacy Project explores a possible link between type of delivery (vaginal or caesarean) and how baby's gut bacteria "microbiome" develops. We will examine the connection between the bacteria of your vagina, skin, and breast milk, and your baby's stool, at delivery and in the first 3 months of life.

How do I get my study listed on the Research Participation Opportunities Form?

- Ensure your text follows the guidelines listed above and submit to the REB for approval.
- Once you have obtained REB approval, submit the text to the MAP research contact, Carola Muñoz carola.munoz@cw.bc.ca.
- Please ensure you submit your annual REB approval to ensure that your study is kept on this list.

Where can I pick up completed PROF for my study?

- The completed forms will be managed by the **MAP Program Assistant** and may be picked up once per week. Please contact Melanie 604-875-2758 Melanie.Silva@cw.bc.ca to arrange.