



Sue Harris

Family Practice

Research Grant

Description

The Sue Harris Family Practice Research Grant supports research that contributes to women's health within the discipline of family practice. The funding is intended to support new researchers (family practice residents and/or practitioners) to develop and carry out a pilot research project.

Dr. Sue Harris

The fund honours the life and values of Dr. Sue Harris, a highly regarded family doctor and former Head of the Department of Family Practice at BC Women's Hospital. Criteria for the grant reflect her values, which include:

- A commitment to full-spectrum family practice primary care
- A woman-centred focus
- Collaborative care
- Holistic approach
- Respect for innovation, and
- Commitment to supporting improvements in practice

Eligibility

1. The principal investigator must be a:
 - Family physician licensed and residing in BC and who is in good standing with the CFPC/BCCFP
 - Family medicine resident registered at and in good standing with the University of British Columbia (UBC) Family Medicine Residency Program and also in good standing with the CFPC/BCCFP.

Interdisciplinary teams are encouraged, as long as the principle investigator is a Family Physician or resident.

2. The principal investigator is only eligible to win a Sue Harris Grant Award one time. Principal Investigators who have previously won a Sue Harris Grant Award are strongly encouraged to submit applications to future competitions as a co-investigator in the role of mentor.

3. Proposed research projects must be directly related to women's health.

Award

The value of each Sue Harris Family Practice Research grant will be up to \$2,500 for a resident project, and up to \$5,000 for a family practitioner project. The number and value of awards granted each year will be determined by the funds available.

Please note: Applicants are welcome to submit more than one application at the LOI stage, but Principal Investigators will only be invited to submit one Full Application each cycle.

Application Process

The application process consists of two stages -

1. LOI
2. Full Application

Applicants must first submit a Letter of Intent (LOI). Successful LOI applicants will be invited to work with WHRI research staff that will help them to develop the LOI into a full application. The SHFP Research Award Committee will then review the full applications. Successful applicants for the award will be notified within one month of the application deadline.

Stage 1: LETTER OF INTENT (LOI)

There is no deadline for Submission of LOI. They can be submitted at any time to kdewar@cw.ca

- 1) COVER SHEET

Please submit a one-page coversheet that lists the title of the project, principle investigator, co-investigators, affiliations, and contact details of the principal investigator.

- 2) LOI RESEARCH PROPOSAL

Please submit a one-two page LOI that includes the following:

- a) Title of Research Proposal
- b) Research Summary: What is your research question, with a brief description of the background literature that has led to this question and outlines its importance. State the hypothesis* to be tested or state the objectives** of the project. Principal outcome measures*** should be clearly stated.

** Research hypotheses are the specific testable predictions made about the independent and dependent variables in the study*

*** The research objectives are the goals to be achieved through the research*

**** The principal outcome measure(s) (usually one-three measures) are the variables/ end points you will be measuring to evaluate your hypothesis*

- c) **Research method:** Briefly describe your research method (For example, are you proposing a retrospective or prospective study? Is your study design quantitative or qualitative? Will you gather your data through chart review or questionnaires?)

Please note: Any research involving Aboriginal populations must comply with CIHR Guidelines for Health Research Involving Aboriginal People. Any family practice residents or practitioners interested in working on research collaboratively with Aboriginal populations must be familiar with both these CIHR guidelines and Chapter 9 of the Tri-Council Policy Statement. Furthermore, completing the Indigenous Cultural Competency (ICC) Online Training Program delivered by the Provincial Health Services Authority of British Columbia is encouraged.

3) CURRICULUM VITAE (CV)

CV's of the principal and co-applicants must include relevant appointments, affiliations, and a brief description of previous research activities, publications and presentations. Please limit the publication history to two pages maximum. CVs can be appended to the application and are NOT included in the two-page limit.

Stage 2: FULL APPLICATION

There is no deadline for the submission of the full application.

Once the grant committee has reviewed the LOI and have given permission for a full application to be submitted, the full application can be submitted at any time to kdewar@cw.bc.ca

Successful LOI applicants will be invited to work with research staff at the WHRI and submit a full application. Application includes the following and **must not exceed six pages**.

1) PROJECT SUMMARY

Provide an overview of your proposal in 250 words or less. Include a thorough description of the purpose, general explanation of the methods to be used, and how outcomes will be summarized and measured. Please keep in mind this summary is intended **for a lay audience**.

2) BACKGROUND LITERATURE REVIEW

The literature review should summarise the relevant literature and lay the foundation for your study rationale. Please also explain how your research design and project outcome is innovative and original.

3) OBJECTIVE (S) and/or HYPOTHESIS TO BE TESTED

State the hypothesis to be tested or state the objectives of the project. The primary outcome measures should be described in detail.

4) PROJECT PLAN

Include a detailed plan that contains the complete time frame for the project, significant benchmark measures, and how these measures will be translated into results. For resident projects, the complete timetable must not exceed twelve months from the date of ethical approval for the study. For family practitioner projects, the complete timetable must not exceed twenty-four months from the date of ethical approval for the study. Evidence of study initiation must be available within six months of funds being released or they may be withdrawn.

5) DATA ANALYSIS

Include statistical evidence that the projected number of patients or samples is sufficient. Clearly describe the principal outcome measures and how these will be used to test your hypothesis.

6) BUDGET

Present a detailed budget and justification of expenditures.

Eligible Expenses:

- ✓ Operating expenses associated with the conduct of the study
- ✓ Project materials & supplies
- ✓ Statistician & data analyst services
- ✓ Database development for data collection
- ✓ Teleconference
- ✓ Honorarium for subjects participating in research study

Please note: Funding to cover an investigator's salary is **NOT** an eligible budget item.

7) STRENGTHS AND WEAKNESSES OF THE PLAN

Discuss the potential strengths and weaknesses of the project plan along with mitigating factors.

8) REFERENCES

All references are considered as part of the six-page limit. Please do not add references as a separate appendix.

Evaluation Criteria

Letter of Intent:

- The research focus is relevant to women's health in BC and to family practice primary care.
- The research question is original.
- The proposed activities are feasible and achievable within a one-year time frame (residents) or a two-year time frame (family practitioners).

Full Application:

- Research question, plans and objectives are clear, in-depth, and original.
- Research proposal addresses a significant need or gap in primary care research and/or the health care system.
- Literature review is complete and relevant to the study design/project plan.

- Research design and methodology, as articulated in the Project Plan, is appropriate and feasible.
- Weaknesses of the research plan have been anticipated and plans for management of this discussed.
- The budget is appropriate and well justified.

In addition to the above criteria, given that this funding is intended to support new researchers, CVs will be reviewed and inexperienced investigators will be given a “bonus” in the evaluation process.

Communication and Dissemination of Findings

Grant recipients are required to acknowledge the SHFP Research Fund and the Women’s Health Research Institute (WHRI) in any communication or publication related to the project. Grant recipients are required to provide a written academic report and lay summary of their research at the completion of the project and to present their findings at one or more of the following: Department of Family Practice Research Day at UBC, the UBC Department of Family Practice Wednesday Research Rounds, or BC Women’s Research Rounds within one year after the award is received for resident projects, and within two and half years after the award is received for family practitioner projects. Other presentations are encouraged as appropriate such as a Department of Family Practice at BCWH Business meeting, and at education rounds of their peers, e. g. Multidisciplinary Rounds at BC Women’s Hospital, and/or Family Practice rounds at a hospital. Grant recipients are also encouraged to consider disseminating the results more widely, such as by presenting their research at larger conferences, e.g. the Family Medicine Forum, or the North American Primary Care Research Group.

Recipients are also encouraged to apply to the **Sue Harris Knowledge Dissemination Grant** competition for support in publishing their findings in a peer-reviewed journal.

Submission

Email a copy of the LOI Research Proposal including a cover sheet (in MS Word or PDF) to:

Kathryn Dewar
Senior Research Manager
Women’s Health Research Institute
kdewar@cw.bc.ca
604-875-2424 ext. 4909

Contact Kathryn Dewar, as above, with any questions.